



Pepperdine University

Seaver College, Office of Financial Assistance

2018 Summer Student Appeal Request Form

The Office of Financial Assistance has an Appeal Committee to review special circumstance(s). To appeal for additional assistance, as a requirement, a student and/or parent must read and complete this form. You will then provide a statement detailing the specific financial hardship your family is experiencing and provide substantiating documentation.

Please use a black marker to completely cover sensitive information on the documents you upload (Bank PIN Number, Driver's License, Social Security Number, Credit Card Number, or Medical Records) into our cloud-based system. All of the above will be submitted via the online process, where you will also be asked to answer questions to match you to potential scholarships.

Summer Student Appeals will be accepted from April 30, 2018 through June 29, 2018.

Incomplete appeals will **not** be reviewed - it is **your responsibility** to confirm you've provided all required and applicable documents before clicking the "Finish and Submit" button.

Last Name	First Name	CWID	Cell Phone#
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REQUIRED

- **All items listed** in the student's To-Do-List located in the Student Center on WaveNet must be submitted and/or resolved.
- **All student loans must be accepted** in your Student Service Center on WaveNet.

Below are examples of common appeal reasons and the *typical* documentation that *might* be submitted.

TYPES OF APPEALS	ADDITIONAL ITEMS BELOW, AS APPLICABLE
PARENTS' UNEMPLOYMENT/WORK REDUCTION If there has been a drastic change in your financial resources since 2015.	<ul style="list-style-type: none"> • Last pay stub showing earnings to date • Documentation of unemployment benefits • Termination/Layoff notice from employer
MEDICAL BILLS Paid by parent/student	<ul style="list-style-type: none"> • Billing statements • Proof of payment • Insurance statement
DIVORCE OR SEPARATION If your parents filed a joint tax return in 2015 and filed for divorce or legal separation as of the date you filed the 17-18 FAFSA.	<ul style="list-style-type: none"> • Copy of divorce decree or legal separation
DEATH of a parent/spouse	<ul style="list-style-type: none"> • Copy of Death Certificate • Documentation of insurance payments/SSI benefits, etc.
OTHER special circumstance(s)	<ul style="list-style-type: none"> • Applicable Supporting Documentation

Appeal Awarding Policy

All students requesting appeal funds must have an official 2017-2018 FAFSA on file at Pepperdine at the time they submit their appeal. An Appeal submitted with insufficient documentation or not following appeal policies will be cancelled after two weeks. **All items listed in the section above, (under REQUIRED) must be submitted along with applicable documents in order for the appeal to be reviewed. Students requesting appeal funds are required to accept and borrow their student loans offered on their financial assistance award.** Students that decline their student loans will not be granted appeal consideration. Approved appeals funds will be revoked, if you do not adhere to the appeal awarding policies or cancel your student loans later in the school year.

We request that every parent complete the Parent PLUS Loan online credit check at www.studentloans.gov, which takes approximately 15 minutes. If approved, you are not required to accept the loan, but please provide an explanation in your appeal statement explaining why the PLUS Loan cannot be processed. If denied, the student may be eligible to receive up to a \$4,000 of additional Federal Direct Unsubsidized Stafford Loan as a Freshman/Sophomore or \$5,000 as a Junior/Senior.

Information

To qualify for most financial assistance programs, a family must demonstrate "financial need." Financial need is the difference between the cost of education at Pepperdine University, Seaver College and the amount you and your family are expected to contribute to your education, as determined by the FAFSA.

Due to the limited availability of university financial assistance funds, approved summer appeals will **not** carry forward.

Acknowledgement

I authorize the Office of Financial Assistance to reduce, cancel, and/or re-assign my loans including PLUS if grant funds are approved. Furthermore, if loans are re-assigned, I understand that I am required to "accept" all loan adjustments in order for my aid to process and remain at the same level before the adjustment. Unaccepted loans may create outstanding charges along with finance charges on my student account.

I understand that missing, incomplete, or insufficient documentation may cause my appeal to be delayed and/or canceled.

I/we certify by signing this form that I/we have read all the above, reviewed all links, and affirm that all information provided via this form and online is true, complete, and accurate to the best of my/our knowledge. I/we accept, agree, and will adhere to all of the above policies and the

[Financial Assistance Terms and Conditions](#). I/we understand that any appeal misrepresentations will be cause for reduction, denial, and/ or repayment of financial assistance. I/we also certify that if our family circumstances change after an exception has been granted, we will immediately notify the Office of Financial Assistance. Pepperdine reserves the right to report all suspected and confirmed fraud cases to the Federal Processing Center for legal prosecution.

Student Signature: _____ Date: _____

and/or

Parent(s) Signature: _____ Date: _____

(Fill out, review links, print form, sign, save as a PDF and then upload into the online portion of this process.)

***** The following items will be required during the online portion of your appeal process:**

- 1) **ACCESS** the online process here <https://pepperdine.academicworks.com>
- 2) Sign in using the STUDENT WaveNet ID and click on "General Application" complete **ALL** questions
- 3) Select the "Summer Term" box located at the bottom of the application. Click "Finish and Submit"
- 4) Selected Appeal will become available for you to complete
- 5) Upload **your signed** 2018 Summer Student Appeal Request Form
- 6) Compose a statement detailing the special circumstance your family is experiencing
- 7) Upload the required and applicable supporting documentation
- 8) Confirm the type of assistance you are requesting (Grant/Loan/Work)
- 9) Request a dollar amount. Click and "Finish and Submit"

***** IMPORTANT: Your appeal WILL NOT BE REVIEWED if any portion of the process is incomplete.**