



# Pepperdine University

Seaver College, Office of Financial Assistance

## 5<sup>th</sup> Year Senior Appeal Request Form

The Office of Financial Assistance has an Appeals Committee to review special circumstance(s). To appeal for an additional semester or year, a student is required to complete this form. **The deadline to submit an appeal for the 2013-2014 academic year is December 1, 2013.**

1) \_\_\_\_\_

Last Name

First Name

CWID

Cell Phone#

TYPE OF APPEAL	DOCUMENTATION REQUIRED
5 <sup>th</sup> Year Senior Requesting Additional semester of aid	1. Degree Audit Report (DAR) 2. Attach a brief statement describing the special circumstance(s) surrounding your appeal request

2) Please provide the additional number of units **required** to complete your first degree \_\_\_\_\_

3) Please provide the term(s) and number of units required: Fall: \_\_\_\_\_ Spring: \_\_\_\_\_ Summer: \_\_\_\_\_

4) Please provide your expected graduation date: \_\_\_\_\_

I certify by signing this form that all information contained within is true, complete and accurate to the best of our knowledge. I accept, agree, and will follow all Financial Assistance Terms and Conditions and the Appeal Awarding policies. I understand that any false misrepresentations will be cause for reduction, denial, and/or repayment of financial assistance. I also certify that if our family circumstances change after an exception has been granted, we will immediately notify the Office of Financial Assistance. We reserve the right to report all suspected and confirmed fraud cases to the Federal Processing Center for legal prosecution.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### FOR OFFICE USE ONLY

SAP: \_\_\_\_\_ GPA: \_\_\_\_\_ Major: \_\_\_\_\_ SG: \_\_\_\_\_  
 AMT: \_\_\_\_\_ SL: \_\_\_\_\_ Ath: \_\_\_\_\_ COMM\_DEC: \_\_\_\_\_

## Appeal Awarding Policies

To qualify for most financial assistance programs, a family must demonstrate “financial need”. Financial need is the difference between the cost of attending Pepperdine University, Seaver College, and the amount you and your family are expected to contribute to your education. The basis of the calculation is a federal formula called “Federal Methodology”. The formula considers both the income and the assets of a family. The data needed for the analysis is collected from the Free Application for Federal Student Aid (FAFSA). The Office of Financial Assistance (OFA) determines the accuracy of the data by comparing it to the tax returns.

All students requesting appeal consideration must **complete** the initial financial assistance process. This includes completing the FAFSA [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and submitting/completing all items in the “To Do List” plus any other supporting documentation. Appeals submitted with insufficient documentation or not following appeal policies will be cancelled after two weeks.

Students requesting appeal funding are expected to borrow their student loans that are offered on the financial assistance award. Students that decline their student loans will not be granted appeal consideration.

The following items are listed on the Financial Assistance Terms and Conditions:

I understand that the Financial Assistance Terms and Conditions state that I will receive financial assistance for a maximum of eight semesters or until graduation requirements for the first degree are met, whichever comes first. I should complete an average of 16 units per semester with passing letter grades or passing credit (CR) to finish degree requirements within that time frame.

I understand that double majors or minors must be completed within the eight semester time-frame in order to qualify for institutional aid. Students that need additional time to complete another major/minor are expected to use federal and/or private aid as long as they qualify.

Due to the limited availability of university financial assistance funds, approved appeals may be funded with additional student and/or parent loans.

***I understand I*** will receive appeal responses via my Pepperdine email account on a rolling basis, as the appeal decisions are determined by the Appeals Committee.

I understand I must make satisfactory academic progress (SAP) in order to remain eligible for financial aid. SAP is monitored at the end of each term, including summer. The following areas are monitored: maximum time frame, qualitative standard, and pace (quantitative standard). An explanation of the policies is listed on the website.

I understand that if my financial assistance is canceled due to academic or disciplinary probation or not meeting SAP, I will be notified via my Pepperdine email account. If my financial assistance is canceled I understand that I am required to pay my student account with my own resources or secure an alternative loan with a credit-worthy cosigner, if needed.

**Appeals must be received by no later than December 1, 2013.**  
**Appeals received after this date will not be considered.**

Return to:  
Pepperdine University • Seaver College • Office of Financial Assistance  
24255 Pacific Coast Hwy. • Malibu • California • 90263-4301 • Phone (310) 506-4301 • FAX (310) 506-4746  
Email: [finaid2@pepperdine.edu](mailto:finaid2@pepperdine.edu)