



2021 Summer Appeal Form

The Office of Financial Assistance has an Appeal Committee to review cases of extreme hardship or special circumstance(s). To appeal for additional assistance, as a requirement, a student and/or parent must read, review all links, complete, sign and save this form to be uploaded into the online appeal process. [Submit a Successful Appeal](#)

**Appeals will be accepted between
May 24, 2021 and July 9, 2021 at midnight**

If you require technical assistance with the online appeal process [Click here](#) prior to NOON July 7, 2021.

Incomplete Appeals: It is **your responsibility** to confirm you have provided all required and applicable documents before clicking the *"Finish and Submit"* button.
Please refer to "Pending Status" on the "Submit a Successful Appeal" link above.

Last Name

First Name

CWID

Cell Phone#

REQUIREMENTS FOR THE APPEAL:

- **All Financial Assistance items listed** in the student's To-Do-List (on WaveNet) must be submitted and/or resolved. Please Note: Your appeal will remain on your To-Do-List until a decision has been determined by the Appeal Committee.
- **All student loans must be accepted and processed** on WaveNet.
- **2018 Parent(s) IRS Tax Return Transcript or 2018 Signed Federal Tax Return (1040 with all applicable schedules) and 2018 W-2(s), UNLESS** you USED the Data Retrieval Tool option on the 2020-2021 FAFSA .
- **Additional required items** are listed in **red** below.

Below are examples of common appeal types and recommended documentation to submit.

TYPES OF APPEALS	ADDITIONAL ITEMS BELOW, AS APPLICABLE
PARENTS' UNEMPLOYMENT/WORK REDUCTION If there has been a drastic change in your financial resources since 2018. Required documents: 2019 <u>Signed Parent(s) Federal Tax Return (1040 with all schedules)</u> and 2019 W-2's. If you do not have these documents, <u>DO NOT SUBMIT</u> this appeal.	<ul style="list-style-type: none">• Recommended documents: 2020 <u>Signed Parent(s) Federal Tax Return (1040 with all schedules)</u> and 2020 W-2's.• Last pay stub showing earnings to date• Documentation of unemployment benefits• Termination/Layoff notice from employer
MEDICAL BILLS Paid by parent or student	<ul style="list-style-type: none">• Billing statements• Proof of payment• Insurance statement
DIVORCE OR SEPARATION If your parents filed a joint tax return in 2018 and filed for divorce or legal separation as of the date you filed the 2020-2021 FAFSA.	<ul style="list-style-type: none">• Copy of divorce decree or legal separation
DEATH of a parent or spouse	<ul style="list-style-type: none">• Copy of Death Certificate• Documentation of insurance payments/SSI benefits, etc.
OTHER special circumstance(s)	<ul style="list-style-type: none">• Applicable Supporting Documentation

Appeal Awarding Policy

All students requesting summer appeal funds must have an official 2020-2021 FAFSA on file at Pepperdine at the time the appeal is submitted. **An Appeal submitted with insufficient documentation or not following appeal policies will be canceled after two weeks.** All items listed on page one (under **REQUIREMENTS FOR THE APPEAL**) must be submitted along with applicable documents in order for the appeal to be reviewed. Students with approved appeal funds are **required to accept and process the full amount of** federal student loans offered on their financial assistance award for the current academic year. Federal policy allows all students to request that the school cancel their federal loans within 14 days after the disbursement. However, if you decide to cancel your federal student loan(s), your approved/disbursed appeal funds will be revoked. Approved appeals funds will be revoked, if you do not accept and process the student loans offered, adhere to the appeal awarding policies or cancel your student loans later in the school year. Appeal funds will only be applied toward the cost of tuition.

Please do not make any changes after you have submitted the appeal unless additional documentation is requested. If you need to make changes, contact our office for authorization and instructions on how to proceed.

We request that every parent complete the Federal Parent PLUS Loan credit check online at www.studentaid.gov, which takes approximately 15 minutes. If approved, you are not required to accept the loan, but please provide an explanation in your appeal statement why the loan will not be processed. If denied, the student may be eligible to receive an additional Federal Unsubsidized Loan up to \$4,000 as a Freshman/Sophomore or \$5,000 as a Junior/Senior.

Information

To qualify for most financial assistance programs, a family must demonstrate "financial need." Financial need is the difference between the cost of education at Pepperdine University, Seaver College and the amount you and your family are expected to contribute to your education, as determined by the FAFSA.

Due to the limited availability of university financial assistance funds, approved appeals may be funded with additional student and/or parent loans. Approved summer appeals funds will **not** carry forward.

Acknowledgement

I authorize the Office of Financial Assistance to reduce, cancel, and/or re-assign my loans including Federal Parent PLUS Loan if grant/scholarship funds are approved. Furthermore, if loans are re-assigned, I understand that I am required to "accept" all loan adjustments in order for my aid to process and remain at the same level before the adjustment. Unaccepted loans may create outstanding charges along with daily finance charges on my student account. I understand that missing, incomplete, unprocessed student loans or insufficient documentation may cause my appeal to be delayed and/or canceled. I agree to not make any changes to the appeal after it has been submitted without authorization from the office. I acknowledge this will be my appeal decision for Summer 2021.

I/we certify by signing this form that I/we have read all the above, reviewed all links, and affirm that all information provided via this form and online is true, complete, and accurate to the best of my/our knowledge. I/we accept, agree, and will adhere to all of the above policies and the [Financial Assistance Terms and Conditions](#). I/we understand that any appeal misrepresentations will be cause for reduction, denial, and/or repayment of financial assistance. I/we also certify that if our family circumstances change after an exception has been granted, we will immediately notify the Office of Financial Assistance. Pepperdine reserves the right to report all suspected and confirmed fraud cases to the Federal Processing Center for legal prosecution.

Student Signature: _____ Date: _____
and/or

Parent(s) Signature: _____ Date: _____

Read, review links, complete, electronically sign and save the 2021 Summer Appeal Form. If you are not able to electronically complete and sign the form, print the form, complete and sign it. Then scan it as a PDF for uploading online.

***** You MUST complete the following steps to submit your appeal:**

- 1) ACCESS** the online appeal process here <https://pepperdine.academicworks.com>
- 2) Sign in** using the STUDENT WaveNet credentials, complete all questions on "General Application." Select the "Appeal - Summer" box located at the bottom, click "Finish and Submit"
- 3) The "Seaver College - Scholarship Questionnaire" will become available for you to complete. Click "Finish and Submit"**
- 4) The online "Summer Appeal" will become available, complete and answer all questions**
- 5) Upload the completed and signed 2021 Summer Appeal Form**
- 6) Compose a statement detailing the special circumstance your family is experiencing**
- 7) Upload the required and applicable supporting documentation**
- 8) Confirm the type of assistance you are requesting (Grant/Loan/Work)**
- 9) Request a dollar amount. Click and "Finish and Submit" Reminder: Appeal funds ONLY apply to the cost of tuition.**

Approved appeal fund in combination with your tuition grant percentage can **not** exceed the cost of summer tuition.

***** IMPORTANT:** Your appeal **WILL NOT BE REVIEWED BY THE APPEAL COMMITTEE** if any portion of the process is incomplete. Please check your Pepperdine email regularly for updates and decision on your appeal.

[**Click here to submit a successful appeal.**](#)

Appeal decisions are final. Please do not resubmit a future appeal without contacting the office.