

### **Recommendation 3**

#### **Transfer Policy related to Hybrid and Online Courses Completed prior to Initial Enrollment at Seaver College**

It is not possible for the Registrar's Office to determine the format (traditional, hybrid or online) of courses offered at other universities. This information is not disclosed on the official academic transcript nor is it included in the description of a course as reported in the academic catalog. As Seaver College cannot adequately determine the format of courses completed at other academic institutions, the college should not implement or maintain academic policies that cannot be enforced. Thus, it is recommended that Seaver College accept online courses completed at regionally accredited colleges within seven years of the term of matriculation at Pepperdine for transfer credit.

To implement this recommendation, page 23 of the 2013-2014 Seaver College academic catalog should be modified as follows. Deleted content is shown in strikethrough font and added content is underlined.

Seaver College grants unit credit for all transferable courses completed with a grade of C or higher at other regionally accredited colleges within seven years of the term of matriculation at Pepperdine. The Academic Advising Center will review other courses on a case-by-case basis. All such credits are transferrable, with the exception of remedial-level courses, ~~online courses~~, and nonacademic courses as determined by the Academic Advising Center. No grades from courses transferred to Seaver College will count toward the student's GPA.