# V. FIXED TERM FACULTY DATA FORM FACULTY DEVELOPMENT AND APPRAISAL PROGRAM

**SEAVER COLLEGE**

Date: Name of Candidate: Signature: \_

The purpose of this form is to promote communication between faculty member and divisional dean about the faculty member's development. It is to be held confidential by faculty member and divisional dean, and is not a part of the official evaluation for promotion.

Please complete the form in as much detail as possible. Include any additional documentation which might help the divisional dean to evaluate your performance in the areas of teaching and service.

1. TEACHING

List courses you teach. For each course taught, please provide tests, syllabi, reading lists, projects assigned, and other pertinent information. Also, list teaching responsibilities which are not reflected in the list of courses taught (course revisions, advising, student directed research, development of instructional materials, etc.).

Goals:

1. SERVICE
   1. Professional and Community Service

List memberships, activities, and offices held in professional associations and societies; service to the community through religious, political, or other organizations.

Goals:

* 1. Division, College, and University Service

Include committees served on, administrative responsibility within division, sponsorship of student organizations, work with Faculty Organization.

Goals: