# IV. C. FIXED- TERM FACULTY DATA FORM

**—CANDIDATE FOR PROMOTION SEAVER COLLEGE**

This form should be filled out by the candidate. As this form is completed, remember that it will be seen, as submitted, by the school committees and deans before the approval process is complete. Please include any additional documentation which might be helpful in this evaluation. Please use the computer to complete this form.

Date

PERSONAL DATA

1. Name of Candidate Signature
2. Application for promotion to (rank)
3. Summarize your education, listing each school and dates attended, degrees conferred, special honors received, etc. Begin with the most recent.
4. Pepperdine Employment History
   1. Date of first employment with Pepperdine University:
   2. Date of first employment in your present position:
   3. Rank at which you began:
   4. List all promotions attained and dates they occurred:
   5. Total years of teaching experience at Pepperdine University:
   6. Any reassigned time received for research, committee work, etc.

TEACHING

1. List all schools other than Pepperdine University at which you have taught, including your rank and the dates of your appointments. Begin with the most recent.
2. List all of the courses you have taught at Pepperdine University.
3. List teaching responsibilities not reflected above, including student advising, thesis and dissertation committee responsibilities, student research projects, development of new courses or programs, supervision of student interns, coaching debate, moot court or similar teams. Provide an analysis of your teaching methodologies, strategies and objectives, listing steps you have taken to improve your teaching. Provide reflective statements on teaching tools developed and on student evaluations. Provide evidence of student learning.

PROFESSIONAL SERVICE

1. List and date relevant membership, activities, and offices held in professional associations and societies, including editorships of professional journals.

UNIVERSITY SERVICE

1. List committees served on, administrative assignments, sponsorship of student organizations, work with faculty organizations, general student advisement, and chapel/ convocation involvement.

COMMUNITY SERVICE

1. List all community service activities, especially those associated with civic or service organizations, including offices held.

SUPPORT FOR CHRISTIAN VALUES

1. Describe your consistent pattern of support for generally accepted Christian values and the mission of Pepperdine University as these are described in the Mission Statement, and describe your active participation in a community of faith. If possible, discuss your integration of faith and learning in the classroom.

ADDITIONAL FACTORS

1. State other factors, if any, which you wish the Committee to consider.