**Intent to Apply for External Funding**

Pepperdine University | Office of Research and Sponsored Programs

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| Contact Information |

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| --- | --- |
| Project Director:   | Email:  |
| School/Unit:  | Division/Dept:   |
| Phone:  | Fax:  |

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| --- |
| Project/Proposed Research (*please fill out to the best of your ability*) |

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| Funding Source/Sources:  |
| Anticipated Project Dates:  |
| Estimated Amount of Request:  |
| Do you know if there is a proposal deadline? | [ ]  Yes [ ]  No |
| Do you have a copy of the funder’s guidelines?  | [ ]  Yes [ ]  No |
| Is a pre-proposal or letter of intent required? | [ ]  Yes [ ]  No |
| Is release time involved? | [ ]  Yes [ ]  No |
| Is in-kind support involved? | [ ]  Yes [ ]  No |
| Is cost sharing or matching involved? | [ ]  Yes [ ]  No |
| Is additional space required? | [ ]  Yes [ ]  No |

Please give a brief description of the proposed project or research:

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| Assistance Requested in Proposal/Research Development |

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| [ ]  Identify potential funding sources | [ ]  Edit draft proposal  |
| [ ]  Project development | [ ]  Construct budget |
| [ ]  Assist with draft of proposal narrative |  |

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| **Additional Comments** |
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*Please return this form to the Office of Research and Sponsored Programs in TAC 336 or email to* *rspinfo@pepperdine.edu**. Please call x4819 with any questions.*