

Present: Dean Baim, Regan Schaffer, Ken Waters, Denise Ferguson, Melanie Emelio, Michael Ditmore, Joi Carr, April Marshall, Thomas Reilly, Rodney Honeycutt, Jane Ganske, Timothy Willis, Christopher Heard, Steve Rouse, Demisse Selassie, Jenine Clements, Constance Fulmer, Dana Dudley, Michael Feltner, Kelly Brown.

I. Welcome and Introductions

II. Devotional – Humanities/ Teacher Education

III. Consent Agenda

1. Drop Course
 - a. SPME 270 - **Approved Unanimously**
2. Change Course
 - a. BIOL 230 - **Approved Unanimously**
 - b. BIOL 270 - **Approved Unanimously**
 - c. COSC 221
 - d. COSC 320
 - e. COSC 330
 - f. COSC 425
 - g. COSC 450
 - h. COSC 465
 - i. COSC 475

- Items c.-i. Removed from Consent Agenda

 - j. NUTR 440 - **Approved Unanimously**

IV. New Business

1. Change Course
 - a. COSC 221
 - Prerequisite wording changed from, “C- or better in COSC 220 and MATH 221 or concurrent enrollment” to “COSC 220 with a C- or better and prior or concurrent enrollment in MATH 221”
 - Approved Unanimously**
 - b. COSC 320 - **Approved Unanimously**
 - c. COSC 330 - **Approved Unanimously**
 - d. COSC 425 - **Approved Unanimously**
 - e. COSC 450 - **Approved Unanimously**
 - f. COSC 465 - **Approved Unanimously**
 - g. COSC 475
 - Prerequisite wording changed from, “C- or better in COSC 330, COSC 450 or concurrent enrollment, and MATH 350 or concurrent enrollment” to, “COSC 330 with a C- or better and prior or concurrent enrollment in COSC 450 and MATH 350”.
 - Approved Unanimously**

V. Discussion Items

1. Review and approval process for General Education courses- **no revision. Will maintain current protocol.**
2. Revised International Baccalaureate policy- **Distributed to chairs for review. Ellen Snow will follow-up via email.**
3. Proposed 2014-2015 SAC Calendar – **2014-2015 calendar approved, see attached.**
4. Communication of SAC agenda items and decisions – **Include office managers in agenda and minutes**
5. Course numbering challenges
 - a. Reuse of course numbers – **Avoid reusing course number for 5 years.**
 - b. 500 level courses – **Eliminate unless graduated level course**
6. Proposed revised final exam schedule –**Approved. See example documents attached.**
7. GSBM Bachelor of Science in Management - 120 unit degree program
8. Use of EchoSign (digital signatures) for SAC and UAC documents – **see example schedule attached.**

VI. Adjourn

The next SAC Meeting is on February 3, 2013 at 2 PM in TAC 1

Devotional – International Studies and Languages

Proposal submission deadline – January 7 (tomorrow!)

Forthcoming item for discussion at the February SAC meeting

1. Online courses at Seaver College
 - a. Revised academic policy for online courses
 - b. Faculty development and training to develop online courses
 - c. Approval process for online courses