

EMERGENCY PROCEDURES

In the event of an emergency, please call the Department of Public Safety at 506-4441. Residents should also contact the resident advisor immediately. Public Safety will dispatch an officer to your location, contact any outside emergency services needed, and escort them to your location on campus. Contacting outside emergency assistance directly by dialing 911 may delay the emergency response. The following is a list of other emergency procedures.

Bomb Threat

Every bomb threat is treated as a serious threat. Upon notification, evacuate the building and follow instructions as for fire, below.

Brush Fire

In the event of brush fires in the Malibu area the University has detailed procedures designed to assist members of the entire University community. Residential Emergency Response Team members will distribute specific information throughout the Malibu campus.

Building Fire

If you observe smoke or a fire in a building, follow these steps: Immediately notify the Department of Public Safety at 506-4441 giving the exact location of the fire. **DO NOT DIRECTLY CALL THE FIRE DEPARTMENT.** Press the emergency door and/or pull the wall alarm and then evacuate the building as quickly as possible. If time permits, close the doors and windows as you exit. Stand well away from the structure and do not attempt to reenter the building until a University official indicates that it is safe to return. Students must evacuate immediately when a fire alarm sounds or a directive is given by a University official. Failure to comply will result in disciplinary action.

If the fire has just started and is small, the fire fighting protection equipment in each building may be used. The glass casing can be broken easily with a shoe, permitting access to a chemical extinguisher and a water fire hose. If using the fire hose, be sure to fully extend it and hold firmly before turning on the water. Water must never be used on electrical fires, as severe electrical shock may occur. To operate a fire extinguisher: pull the pin, aim the nozzle, squeeze the trigger, and sweep the nozzle back and forth at the base of the fire. Never allow the fire to burn between you and your emergency exit.

Earthquake

In the event of an earthquake, stand well away from the windows and position yourself under a desk, bed, or something of sturdy construction. If the quake has been severe enough to cause structural damage, evacuate the building following instructions as for fire, above.

Emergency Information Webpage

During an emergency, the latest updates and decisions of the University's Emergency Operations Committee, including class cancellations, campus closures, and any instructions to the University community, are posted and updated regularly at emergency.pepperdine.edu. The site also lists disaster awareness information and instructions regarding how the University community should respond in various emergency situations.

Emergency Notification System

Everbridge Aware is the University's mass notification system. The system allows the University to send voice, text, and email messages to University faculty, staff, and student cell, office, and home phones. The system is used only during emergencies and for testing. The system is dependent on the personal contact information provided by each individual in the WaveNet portal. Instructions for updating your information are available at emergency.pepperdine.edu/emergency-communication/

Maintenance-Related

In the case of any campus maintenance-related emergencies, such as power outages, gas leaks, chemical exposures, etc., immediately call the Department of Public Safety at 506-4441.

Medical

Report medical emergencies immediately to the Department of Public Safety at 506-4441. **DO NOT CALL AN AMBULANCE OR PARAMEDICS DIRECTLY.** Always call Public Safety, who can then direct emergency vehicles to the correct location on campus.