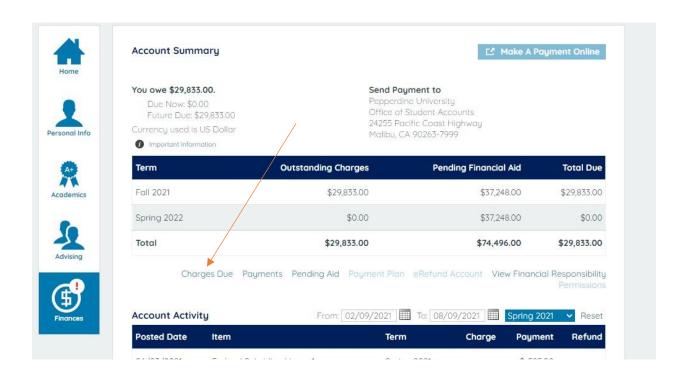
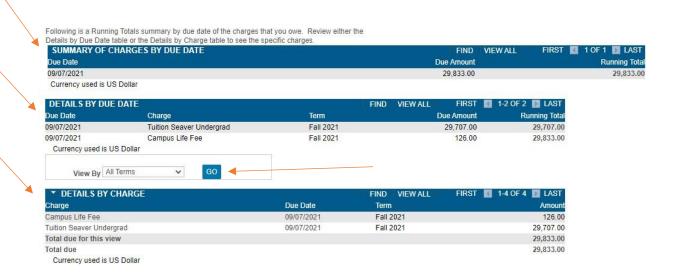
How To Tell When Charges Are Due

Log into Wavenet, click the Finances tab, and then click the CHARGES DUE link.





- The first box, SUMMARY OF CHARGES BY DUE DATE will show you a breakdown of your Charges Due by total due on a specific date.
- The second box, **DETAILS BY DUE DATE**, will then show the charges due by due date, description, term, and amount. It will also give you a running total.
- The third box, DETAILS BY CHARGE, will show you the same information as the second box, but will give you the option to view a specific term for which you owe. The term can be chosen by the drop down menu.
 - o Note: On the last two lines of the individual charges you will see totals.
 - The TOTAL DUE FOR THIS VIEW amount shows the total for only the chosen term.
 - The TOTAL DUE amount shows the total outstanding balance on the account for all terms.

For students receiving financial assistance, please keep in mind that if you are looking at this more than 10 days before the start of the term, these totals do not include you financial aid. You may either wait until 10 days prior to the start of the term for the aid to be applied or you can subtract the aid from the amount due. (follow instructions below to get aid amounts)

If you want to figure out your balance including financial aid, review your Pending Aid which is located just below the Account Activity.

- Scroll down to the bottom of the page and you will see a link to View Aid Details in right corner.
 - Choose the aid year (generally the calendar year where the spring term falls. Ex: Fall 2021 would be aid year 2022, as the spring portion of the academic year is in the calendar year 2022).
 - Now you should see all the financial aid for the academic year. Scroll down to find the aid for the specific term you need. Once you find the term, click on the link to View Scheduled Disbursements located just to the right of the term.
 - You will want the numbers located in the Net Amount column, as these will be the amounts applied to the student account, once all paperwork has been completed and the aid is disbursed.
 - Again, if this is more than 10 days before the start of the term and you are accepting all aid, this is the amount to subtract from the amount due to find the amount you will need to pay.