**Roger Eager**

(310) 506-4000 ♦ roger.eager@pepperdine.edu

**EDUCATION**

**Pepperdine University, Malibu, CA** August 2021 – Present

**Bachelor of Science in Accounting | GPA: 3.80** Expected April 2025

* **Honors**: National Society of Collegiate Scholars, Dean’s List (2022 – 2023)
* **Activities**: Accounting Society (2021 – Present), Step Forward Volunteer Day (2021 - 2022), Alpha Kappa Psi (2022 – Present)
* **Relevant Coursework**: Financial Accounting Advanced Cost Analysis & Systems, Income Tax Accounting, Financial Management

**EXPERIENCE**

**Ameriprise Financial, Los Angeles, CA**  June 2023 – August 2023

**Audit Intern**

* Recorded and analyzed daily accounting transactions ranging between $50K - $125K using QuickBooks
* Maintained schedules of accruals and adjusted entries accordingly
* Organized and prepared documentation to perform monthly bank reconciliations with CPA
* Compiled monthly financial statements and prepared financial reports for year-end audit

**Business Administration Division, Pepperdine University, Malibu, CA** January 2022 – April 2023

**Administrative Assistant**

* Developed and implemented a new procedure to compile and store faculty records
* Cataloged over 400 student grades and transcripts in university archive
* Managed student grievances, coordinated travel managements, scheduled staff meetings, and drafted memos

**Education Center, Malibu, CA**  May 2021 – August 2022

**Tutor**

* Provided advanced academic support to 5 high school students studying math and science
* Created innovative teaching strategies to facilitate students’ motivation and academic performance
* Communicated regularly with students’ parents and teachers to assess progress

**LEADERSHIP EXPERIENCE**

**Alpha Kappa Psi, Pepperdine University**  August 2022 – Present

**Treasurer**

* Collaborated with other leaders to prepare and manage $100,000 chapter budget
* Implemented a new system for billing and collections using an online vendor
* Collected dues from 60 members; coordinated collection of outstanding balances and paid bills
* Maintained complete documentation of all cash receipts and payments

**Accounting Society, Pepperdine University** August 2021 – August 2022

**Event Coordinator**

* Attended company information sessions to learn more about organizational culture, internship and job opportunities
* Contacted the career center to organize a virtual resume workshop for 30 – 40 students

**SKILLS**

**Computer:** Microsoft Word, PowerPoint, Excel (pivot tables, VLookup); R; Google Docs, Sheets, Slides

**Languages:** Spanish (Fluent: reading, writing, speaking)