**Intent to Apply for External Funding**

Pepperdine University | Office of Research and Sponsored Programs

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| Contact Information |

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| --- | --- |
| Project Director: | Email: |
| School/Unit: | Division/Dept: |
| Phone: | Fax: |

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| --- |
| Project/Proposed Research (*please fill out to the best of your ability*) |

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| --- | --- |
| Funding Source/Sources: | |
| Anticipated Project Dates: | |
| Estimated Amount of Request: | |
| Do you know if there is a proposal deadline? | Yes  No |
| Do you have a copy of the funder’s guidelines? | Yes  No |
| Is a pre-proposal or letter of intent required? | Yes  No |
| Is release time involved? | Yes  No |
| Is in-kind support involved? | Yes  No |
| Is cost sharing or matching involved? | Yes  No |
| Is additional space required? | Yes  No |

Please give a brief description of the proposed project or research:

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| Assistance Requested in Proposal/Research Development |

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| Identify potential funding sources | Edit draft proposal |
| Project development | Construct budget |
| Assist with draft of proposal narrative |  |

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| **Additional Comments** |
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*Please return this form to the Office of Research and Sponsored Programs in TAC 336 or email to* [*rspinfo@pepperdine.edu*](mailto:rspinfo@pepperdine.edu)*. Please call x4819 with any questions.*